

League of Women Voters of St. Croix Valley

Board and Committee Chair Meeting Minutes

August 18, 2026, 4:00 p.m. to about 5:00 p.m., via zoom

Board/Leadership team present: Beth, Kathy S., Evanne, Barb K, Katrina, Vicki, Edna (quorum requirements met)

Members/Guests present: Kay Brooks, Melinda Hanson

4:00 – 4:00 Welcome to any membership joining us! Welcome leadership team!

4:00 Business Meeting is called to Order by Beth

LWV Oath: *"We do solemnly swear that we will empower voters and defend our democracy. That we will faithfully execute our civic responsibility as nonpartisan advocates. We do this fearlessly, reflectively, and collectively. We act from a place of hope and collective power."*

Approve Agenda

Unanimous approval of the agenda with two additions:

- Kay added a discussion on the National Voter Registration Day
- Kay added a discussion sharing health updates of League members
- Kathy added a discussion of membership dues renewal

Approve Minutes

Unanimous approval of July 14, 2026, Board and Committee Meeting.

Financials

Update from Katrina

- Approve Proposed 2026-2027 LWV SCV Budget (see report at the end of these minutes)
- FY26 YTD June 2026 (see report at the end of these minutes)

Unanimous approval of the YTD financial report.

Katrina reported

- We gave \$150 to the Heritage Center,
- She encouraged Susan B to order more shirts,
- We received another \$118 donation from GiveBig (\$1400 total donations to-date)
- We need to warn our members again to watch for scams

- Our PayPal is not working again on the “join membership” page. She suggested we change the website link to ChapterSpot.

Evanne asked if she could put the budget and monthly financial report on the website.
Approved.

Current Business

Board Resignation/Brief Update on Readers’ Theater

- Vicki reported that she will recap the status of the Readers’ Theater in October.
- She will write a “how-to” document for future leaders.
- Beth will take temporary ownership of the tape, CDs, materials, signs, etc.
- Beth led the Board in recognizing Vicki’s fantastic leadership in producing the theater.

November 14 Retreat

- Katrina reminded everyone that the retreat is 9am-12pm at the Ocoola Senior Center.
- Board gave unanimous approval to Katrina to offer a maximum honorarium of \$500 to the facilitator.

Thoughts on Leadership Transition

- Barb asked if all board members had reported their job descriptions to Katrina. Some have and some have not.
- Katrina believes she has enough detail for the retreat.

Rescheduled Second Summer Picnic, Frederic – September 30, 2026

- All invited.
- Please RSVP Carolyn Saunders

Possible co-sponsorship with PBI, Oct 19 Shabana Lundeen, Polk County Clerk, on Election Integrity, SCF Library

- Barb reported that Shabana is ready to repeat her presentation.
- Beth encouraged us to co-sponsor the event. Beth will let the group know of our sponsorship.

Los Amigos Program changes and LWV members

- Barb reported that the need continues.
- She hopes that League members continue their support.

GROWW's Hands Off Our Vote Strategy Launch Meeting – Zoom -- August 27, 6:00 – 8:30 pm

- Barb invited anyone interested to attend the meeting. Contact her for the link.
- The goal of the meeting is to approach public officials and encourage them to follow the law.
- There will be training in non-violent protesting.

Polk/Burnett Indivisible showing *Bad Faith* film on White Christian Nationalism – West Denmark Church Sept 15 (Conflicts with next Board Meeting and NR Election Integrity presentation. It is also NVRD)

- Barb asked if we could advertise the showing on our Facebook page.
- Beth cautioned that the League should not appear to support the film.

National Voter Registration Day (Sept 15)

- Kay reported that HUBz 3 and 4 will be working for that day in colleges and libraries.
- She will leave it to HUB leaders what libraries they want to visit.

Senior/disabled Initiative: Information to the ADRC, senior centers, and senior living places

- Kay reported that Melinda and Nancy will lead this initiative.
- Melinda reported they had their first meeting.
- They will spend the next few weeks gathering information.

Election Integrity PowerPoint (Sept. 15)

- Kay reported she have discussed the meeting at NR Library with Karen Roberts NR city clerk, Michelle Scanlan.
- It will be an evening program.
- Kay is creating a flyer.

Constitutional Amendment in October.

- Kay/Kathy are planning 1-2 events concerning the amendments.
- She reported they will share videos and slide show at libraries and at Northwood Tech.
- Hope to include HUBs 1&2. Hoppe to have a person to answer questions and just what the format would be is in process

Southern letter/ad reviewer

- Katrina asked if we need more than one person to review letters to the editor? Kris S is the only official reviewer of letters and ads.
- Kay suggested we could have one person to review the grammar and other to ensure it meets League guidelines.

Thrivent Grant (\$250)

- Janet Lestock submitted an application and we were awarded the grant.
- Kathy asked whether we should split the grant between all 4 HUBs or we could use the one card awarded to pay for a large printing order.

Possible co-sponsorship with LWV ABC of Livestreamed Senate District 25 Forum, possible Watch Party, Osceola Library, Date: TBD, likely October

- Irene asked if we should co-sponsor.
- In progress; no action.

Guidelines around sharing information about members health issues.

- Kay asked for a policy on how and when we should share information.
- Board agreed that we must ask the person involved whether they want their condition mentioned to other League members.

Membership dues renewal

- Kathy reported that she and Katrina have a list of members who have not renewed for a long time.
- ChapterSpot may take care of this issue as it sends reminders 30 days and 60 days before membership lapses.
- Decided to highlight renewal dates on the membership list sent out each month.

Possible Date Change for September 15 Board Meeting

- Board agreed to move the meeting to September 22

Next Board Meetings

September 22, 2026, via Zoom – 4:00 -5:00 pm

October 20, 2026, via Zoom – 4:00 - 5:15 pm

Note: Vicki Harmon has requested a ½ hour time slot at the October 20 Board Meeting to talk about the Readers Theater. We will extend the October meeting by 15 minutes to honor her request. Please plan accordingly.

Adjourn Meeting at 5:15 pm

LWV SCV Budget 2026-2027, Effective July 1, 2026		7/1/2026	
INCOME		Budget	Notes
Membership Dues*		1,090.00	Assumes 80 members paying \$75. LWVSCV gets 20% of dues paid. Of the recommended \$75 dues, \$13.61 goes to us. (20% of \$75 is \$15 minus credit card fees.)
Donations			
	Individual	3,000.00	
	Other	500.00	Free will donations at events
Grants		-	None planned currently
Fundraisers		5,675.00	Figure generated to balance the budget
Sales, income		-	Income from clothing & other sales
TOTAL INCOME		#####	
EXPENSES		Budget	
Administrative			
	Legal Fees (WI DFI annual fee	30.00	Anticipate increase from \$25 to \$30
	Computer/Web	275.00	Gravity form annual payment (PayPal) anticipated increase to \$175, misc repairs & updates to website outside contracted service
	Saris Web Design	660.00	Currently \$50/mon, anticipate increase to \$55/mon for contracted web support
	QuickBooks subscription	480.00	Anticipate QuickBooks monthly cost to go up like last 2 years on July 1, \$38 to \$40
	Zoom subscription	200.00	Anticipate increase to \$200
	Postage/Copies	125.00	Increased to be close to actual use in 2025-26
	Supplies	350.00	Hospitality bins and unanticipated expenses, increased to be close to actual use in 2025-26
	Insurance	425.00	Increased to adjust for increased membership
	Room Rental	300.00	3 rentals@\$100
	LWV Upper MS River Region D	25.00	Per LWVUSRR treasurer
	Equipment	500.00	Canopies, wagon, etc.
	Urgent Initiative Fund	2,500.00	Fund to address unanticipated initiatives such as addressing 3 new amendments on Nov 3 election
Total Administrative		5,870.00	

Programs			
	Sound/Video	100.00	
	Speaker Fee	250.00	
	Readers Theater	475.00	Print costs, refreshments & room rental
	Unite & Rise	100.00	
Total Program Costs		925.00	
Member Services			
	Packets	75.00	
	Printing	100.00	
	Postage	150.00	
	Hospitality for member events	300.00	Reimbursement limited to \$100
Total Member Services		625.00	
Voter Services			
	Signs	320.00	Type of signs to be determined
	Copies/Publicity	300.00	
	Postage	600.00	Postcards, postage
	Candidate Forums/Meet & Greets	300.00	
	Supplies	300.00	
	Bookmarks	500.00	
Total Voter Services		2,320.00	
Budget/Fundraising			
	Fundraising, miscellaneous f	250.00	\$100 for Give Big 2027
	Fundraising, letter	275.00	
Total Budget/Fundraising		525.00	
Sales, expenses		-	Payment for clothing & other sales
TOTAL EXPENSES		#####	
*Anticipated income once all payments between LWVUS & LWVSCV reconciled.			

[illegible]

Programs																			
	Sound/Video	100.00	-														100.00		
	Speaker Fee	250.00	-														250.00		
	Readers Theater	475.00	-														475.00	Print costs, refreshments & room rental	
	Unite & Rise	100.00	-														100.00		
Total Program Costs		925.00	-														925.00		
Member Services																			
	Packets	75.00	-														75.00		
	Printing	100.00	38.75														61.25		
	Postage	150.00	5.72														144.28		
	Hospitality for member events	300.00	100.00														200.00	Reimbursement limited to \$100, donation to Heritage Center	
Total Member Services		625.00	144.47														480.53		
Voter Services																			
	Signs	320.00	-														320.00	Type of signs to be determined	
	Copies/Publicity	300.00	87.50														212.50		
	Postage	600.00	-														600.00	Postcards, postage	
	Candidate Forums/Meet & Greets	300.00	13.75														286.25		
	Supplies	300.00	104.45														195.55		
	Bookmarks	500.00	-														500.00		
	Farmers Mkts/similar entry fees		25.00														(25.00)		
Total Voter Services		2,320.00	230.70														2,114.30		
Budget/Fundraising																			
	Fundraising, miscellaneous fund	250.00	-														250.00	\$100 for Give Big 2027	
	Fundraising, letter	275.00	-														275.00		
Total Budget/Fundraising		525.00	-														525.00		
Sales, expenses		-	-														-	Payment for clothing & other sales	
TOTAL EXPENSES		10,265.00	988.17														9,301.83		